

Memo

To: Forensic Division Nurse Supervisors and Unit Nurses

From: Laurie Wassil, RN, CIC
Infection Control Practitioner

CC: Dorothy Forsyth, MSN, APRN, CS
Joetta Thiel, RN, MSN
Barbara Forgit, RN, MPA, CNA
Dr. Kenneth Freedman, MD, MBA, FASAM

Date: 3/7/2005

Re: Chart Audits

I am currently auditing the Forensic Division patient medical records for two specific indicators that are identified as serious deficiencies:

There is documentation of all vaccines administered and a PPD skin test administered/read within the past year on the CVH 225 Immunization and PPD Skin Test form in the Health section of the patient's record.

The leading causes of failure in this area include:

- CVH 225 is missing from the patient's chart (filed in patient's Health section)
- Information from the DOC or other prior records is not recorded on the CVH 225
- The nurse administering the vaccine or administering or reading the PPD test fails to document on the CVH 225

There is Pyxis documentation of every vaccine and PPD skin test administered.

The leading cause of failure in this area is:

- When the nurses are removing vaccine/PPD from the Pyxis, they are short cutting by going directly into the refrigerator, instead of going directly through the individual patient for whom the vaccine/PPD is ordered for.

Other corrective actions to improve the compliance percentage include:

- If the failure to document PPD/vaccine information on the CVH 225 is identified, I will set the chart aside and notify the Unit Nurses to complete the record at that time
- The Unit Nurses checks to ensure that they have a supply of the current CVH 225 forms (revision date 4/04). Discard any forms dated earlier. New forms are available on the computer. Click on my computer, T drive, forms, HIM, Immunization and Infection Control related forms, Immunization and TB Testing and print. Unit Nurses are to address and place the form in the patient records if missing.
- If a patient is admitted without any prior PPD information, contact me to pursue other facilities or the DOC Managed Healthcare to access their database for PPD information. I will record this information on the CVH 225

You may contact me at Ext. 5419 for any suggestions/questions. Thank you.